

## Minutes



### **ADRC Executive Committee Meeting**

**Monday, April 10, 2023 @ 1:00 PM**

**Shawano County Department of Human Services  
Building A, Room 115**

**W7327 Anderson Ave, Shawano WI 54166**

**Members Present:** Richard Kane - Director Shawano County Human Services, Kristy Malone designee for - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services, Lori Wendorff designee for - Director Menominee County Human Services

**Members Absent:**

**Others Present:** Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

**1. Call meeting to order.**

Called to order at 1:05 pm by Chairperson Kane.

**2. Approve minutes from previous meeting.**

Motion made by Shackelford, second by Wendorff, to approve the February 13, 2023 minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

**4. Approval of accounts payable for the ADRC of the Wolf River Region.**

Motion made by Wendorff, second by Malone, to approve the bills and vouchers as presented. All aye. Motion carried.

**5. Update regarding the Public Health Emergency unwinding.**

The ADRC facilitated a meeting regarding the public health emergency unwinding. This meeting was held on April 6, 2023. The meeting included managed care organizations in this region, income maintenance and the ADRC. Individuals who are on Medicaid programs have started to receive renewal notices in the mail. Renewals will begin in June of 2023 through May 2024. To prevent potentially losing benefits early, individuals should wait until they receive their renewal notice in the mail before completing their renewal. ADRC staff are currently meeting with customers who have concerns about their enrollment in long-term care programs.

During the public health emergency, individuals were able to stay on the Katie Beckett Medicaid Program after they reached the age of 19. Since the public health emergency is unwinding, ADRC

workers have been contacting individuals and connecting them to different programs that they may be eligible for.

## **6. ADRC outreach to socially isolated populations.**

In an effort to reach those who are socially isolated, the ADRC will be starting a quarterly newspaper insert for local newspapers, such as the Market Messenger, with information on how to connect with the ADRC as well as resources for connecting with others in the community. ADRC staff will have discussions during customer meetings regarding social isolation and social opportunities. ADRC staff will follow up with customers as requested.

## **7. SAMS Report - Information & Assistance.**

The ADRC Director presented information regarding customers served by ADRC staff. In the month of March 2023, Information and Assistance Specialist (I&A) staff members had 1,033 contacts with persons or organizations in our service area. Common topics discussed included public benefits, adaptive equipment, in-home services, and housing.

## **8. Benefit Specialists Reports.**

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of March 2023. The DBS workers had 125 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 72 open cases in the month of March 2023. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, Savvy Caregiver classes, boost your brain workshops, and book clubs.

## **9. Aging and Disability Resource Center Status Report.**

The ADRC is creating a customer guide brochure regarding rights, conflicts of interest, and confidentiality. This document will be handed out to customers once it is complete.

The ADRC will complete functional screens for Stockbridge-Munsee Community members applying for a new program offered to tribal members. To be eligible for this program, individuals must have a functional screen completed or meet other criteria set by the tribe.

In partnership with other area agencies, the ADRC will be offering free Medicare Basics classes in the region. These classes begin in April.

There are some members on the ADRC Governing Board who have term limits expiring in May 2023. The county that the member is from will find a replacement to fill the vacancy. The current Board member is able to remain on the Board until a replacement is appointed.

## **10. Committee member comments or new business to be considered at a future meeting.**

None.

**11. Set next meeting date.**

The next tentative ADRC Executive Committee meeting will be held on Monday, June 12, 2023 at 1:00 pm.

**12. Adjournment.**

Motion to adjourn the meeting made by Shackelford. Second by Wendorff. All aye. Kane adjourned the meeting at 1:36 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist