

Minutes



ADRC Executive Committee Meeting

Monday, August 10, 2026 @ 1:00 PM
Shawano County Department of Human Services
W7327 Anderson Ave, Shawano WI 54166
Building A, Room 115

Members Present: Richard Kane - Director Shawano County Human Services, Melissa Penass - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services

Members Absent: Shannon Wilber - Director Menominee County Human Services

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:00 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

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Motion made by Shackelford, second by Penass, to approve the June 8, 2026, minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Shackelford, second by Penass, to approve the bills and vouchers as presented. All aye. Motion carried.

5. Discussion and possible approval of the ADRC 2027 Budget and Budget Forms.

Budget packets were distributed to all Committee members for review. After review and discussion, motion made by Penass to approve the ADRC 2027 budget and budget forms as presented. Second by Shackelford. All aye. Motion carried.

6. Discussion and possible approval of the Grant Agreement Modification between the ADRC of the Wolf River Region and the State of Wisconsin Department of Health Services for 01/01/2026 - 12/31/2026.

The ADRC has received a grant contract agreement modification between the State of Wisconsin Department of Health Services and the ADRC for the time frame of 01/01/2026 - 12/31/2026. After discussion, motion made by Shackelford to approve this contract. Second by Penass. All aye. Motion carried.

7. ADRC Outreach.

On August 7th, the ADRC hosted the Memories in the Park Alzheimer's Awareness event at Franklin Park in Shawano. This event was well attended and the ADRC is planning on hosting this again next year.

The ADRC is involved in numerous outreach events, including having a booth at the Oconto County Fair, offering monthly memory cafes and caregiver support groups, and putting together Open Enrollment Medicare 101 classes during the month of September. There will also be a caregiver conference in Oconto County this fall.

8. Information & Assistance Specialist Report.

Based on the data that is currently available in the PeerPlace system, I&A staff have had contact with 655 customers within the last month.

9. Benefit Specialists Reports.

Based on the data that is currently available in the PeerPlace system, the Disability Benefit Specialists had 74 open cases within the last month. The most common assistance provided is assistance with the Social Security Disability application process.

Based on the data that is currently available in the PeerPlace system, the Elder Benefit Specialists had contact with 101 customers within the last month. Common services provided include information on Medicare and retirement benefits.

The Dementia Care Specialists are going to the area meal sites on a monthly basis to provide educational information on Dementia and Alzheimer's Disease related topics. They will also be attending a caregiver conference that is hosted by the Stockbridge-Munsee Community on August 25, 2026.

10. Aging and Disability Resource Center Status Report

The billing percent for June 2026 was 46%.

The ADRC Elder Benefit Specialists (EBS) are going to the Stockbridge-Munsee Elderly Center on Wednesday mornings. No appointment is needed to meet with a Benefit Specialist during these office hours.

New federal work requirements for Wisconsin BadgerCare Plus (Medicaid) take effect January 1, 2027, for new applicants and March 2027 for current members during their annual renewals. Individuals who will be affected by this change will receive letters from the State with further information.

Some agencies/organizations have been seeking letters of support for a grant they are applying for with the State. The ADRC has been contacted by a few of these organizations requesting letters supporting their application.

11. Committee member comments or new business to be considered at a future meeting.

Shackelford noted that the meal sites in Oconto County are well attended. The restaurant dining site at River City Diner and Smokehouse in Oconto is also going over well. This meal site option is offered every Tuesday from 11:00 am - 12:30 pm.

12. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, October 12, 2026, at 1:00 pm.

13. Adjournment.

Motion to adjourn the meeting made by Shackelford. Second by Penass. All aye. Kane adjourned the meeting at 1:30 pm.

Recorded by: Kristine T, Fiscal Support Specialist