

Minutes



ADRC Executive Committee Meeting

Monday, August 12, 2024 @ 1:00 PM
Shawano County Department of Human Services
W7327 Anderson Ave, Shawano WI 54166
Building A, Room 115

Members Present:

Richard Kane - Director Shawano County Human Services, Melissa Penass - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services, Lori Wendorff designee for - Director Menominee County Human Services

Members Absent:

Others Present:

Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:04 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Shackelford, second by Penass, to approve the June 10, 2024 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wendorff, second by Shackelford, to approve the bills and vouchers as presented. All aye. Motion carried.

5. Review, discuss, and possible approval of the ADRC 2025 Budget and Budget Forms.

Budget packets were distributed to all Committee members for review. After review and discussion, a motion was made by Wendorff to approve the ADRC 2025 budget and budget forms as presented. Second by Penass. All aye. Motion carried.

6. Discussion and possible approval of the State Health Insurance Assistance Program (SHIP) Grant Agreement Modification for 04/01/2024 - 03/31/2025 between the ADRC and the State of Wisconsin Department of Health Services.

The ADRC has received a grant agreement modification contract between the State of Wisconsin Department of Health Services and the ADRC for the time frame of 04/01/2024 - 03/31/2025. After discussion, motion made by Shackelford to approve the contract. Second by Wendorff. All aye. Motion carried.

7. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of July 2024, Information and Assistance Specialist (I&A) staff members had 1,051 contacts with persons or organizations in our service area. Common topics included in-home care, information on nursing homes, and financial resources.

8. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of July 2024. The DBS workers had 158 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 71 open cases in the month of July 2024. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include boost your brain workshops, monthly Alzheimer education classes, and memory cafes. The DCS workers also have booths at various farmers' markets promoting their programs and resources. Caregiver Conferences are scheduled and will be held on Oct 30th at Shawano County Human Services and Nov 5th at the Oconto Falls Senior Center. The Alzheimer's Awareness Walk on June 21 was a huge success. There are plans to hold other walks in the future in different areas around the region.

9. Aging and Disability Resource Center Status Report.

Options for Independent Living will be offering free computer and tablet classes to help individuals utilize their electronic devices. The classes will take place at the ADRC office in Oconto Falls.

The mailing address for individuals to mail checks for their Medicaid Purchase Plan (MAPP) Premiums was incorrect on initials letters from the State to MAPP recipients. ADRC staff are assisting consumers in getting the correct information.

The ADRC has hired a new Information and Assistance Specialist. Her start day is August 26th, 2024, and she will be introduced to the Committee at a future meeting.

The ADRC Director distributed copies of the new State Residency Manual.

Friendly Voices is a program through AARP that was created to help combat social isolation among the elderly. ADRC staff can assist individuals with getting connected to this program.

Peer Place is the new system that the State is creating for ADRC staff to utilize to track customer contacts. Training for the new system will begin this month with a Statewide implementation date in November of 2024.

10. Committee member comments or new business to be considered at a future meeting.

Both Wendorff and Shackelford noted that their Human Service Departments have had some staff position changes recently.

11. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, October 14, 2024 at 1:00 pm.

12. Adjournment.

Motion to adjourn the meeting made by Shackelford. Second by Penass. All aye. Kane adjourned the meeting at 1:43 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist