

Minutes



ADRC Executive Committee Meeting

Monday, August 8, 2022 @ 1:00 PM

**Shawano County Department of Human Services
W7327 Anderson Ave, Shawano WI 54166
Building A, Room 115**

Members Present: Richard Kane - Director Shawano County Human Services, Nikki Bowman designee for - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist, Gisela Peterson - Office Assistant

1. Call meeting to order.

Called to order at 1:02 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Shackelford, second by Bowman, to approve the June 13, 2022 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Introduction of new ADRC staff member.

Gisela Peterson is the new office assistance with the ADRC. Gisela is a part-time employee working mainly out of the Oconto Falls office.

It was noted that Shannon Wilber joined meeting at 1:04 pm.

It was noted that Gisela Peterson left meeting at 1:05 pm.

5. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Shackelford, to approve the bills and vouchers as presented. All aye. Motion carried.

6. Review, discuss and approve the ADRC 2023 Budget and Budget Forms.

Budget packets were distributed to all Committee members for review. After review and discussion, a motion was made by Shackelford to approve the ADRC 2023 budget and budget forms as presented. Second by Wilber. All aye. Motion carried.

7. Discussion and possible approval of the State Health Insurance Assistance Program (SHIP) Grant Agreement for 2022 - 2023 between the ADRC and the State of Wisconsin Department of Health Services.

The ADRC received the SHIP Grant from the State of Wisconsin for the time frame of 04/01/2022 - 03/31/2023. After discussion, Wilber motioned to approve the grant. Second by Shackelford. All aye. Motion carried.

8. Update and changes to ADRC 2023 contract.

The 2023 Scope of Services between the ADRC and the State of Wisconsin has been released. Some of the proposed changes to the contract include requiring regional ADRCs to have a transition plan in place, DBS workers are able to assist customers with applying for benefits due to mental health disorders, DCS workers need to submit a work plan within three months of being hired, and a new ADRC application needs to be submitted if there are any changes to the partnering agencies within an ADRC. More information will be brought to the Committee.

9. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the months of June through July 2022, Information and Assistance Specialist (I&A) staff members had 1,477 contacts with persons or organizations in our service area. Common topics discussed included public benefits, long-term care, in-home services, transportation, and housing.

10. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the months of June and July 2022. The DBS workers had 220 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits. The Great Lakes Inter-Tribal Counsel has vacancies for DBS positions. The ADRC is assisting with cases while they refill these vacancies.

The Elder Benefit Specialist had 44 open cases in the months of June through July 2022. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialist is offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, memory cafes, and book clubs. The Remember Project has arranged for a play called In the Garden to be offered on August 15 at the Oconto Falls High School and August 16 at Franklin Park in Shawano. This play will reenact some of the struggles a family may go through when their loved one has a cognitive impairment. This event will be free and open to the public.

11. Aging and Disability Resource Center Status Report.

The operational hours at ADRC office locations has changed to Monday - Thursday 7:00 am - 4:30 pm and Friday 7:00 am - 11:00 am.

The State has extended the protocol to waive face-to-face appointments and allow for verbal signatures at this time.

Molina Healthcare of Wisconsin has bought out the Managed Care Organization (MCO) My Choice Wisconsin.

The State of Wisconsin is currently working on a project to expand the service regions of MCO agencies in the State. More information will be brought to the Committee as it becomes available.

12. Committee member comments or new business to be considered at a future meeting.

Information on the ADRC transition plan.

13. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, October 10, 2022 at 1:00 pm.

14. Adjournment.

Motion to adjourn the meeting made by Shackelford. Second by Wilber. All aye. Kane adjourned the meeting at 2:00 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist