

Minutes



ADRC Executive Committee Meeting

Monday, August 9, 2021 @ 1:00 PM
Shawano County Department of Human Services
Building A, Room 115
W7327 Anderson Ave, Shawano WI 54166

Members Present: Richard Kane - Director Shawano County Human Services, Kristy Malone designee for - Director of Human Services Stockbridge-Munsee Community (Virtual), Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:02 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Wilber, second by Reimer, to approve the July 12, 2021 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Reimer, second by Wilber, to approve the bills and vouchers as presented. All aye. Motion carried.

It was noted that Malone joined the meeting at 1:12 pm.

5. ADRC staffing updates.

The ADRC has two vacant Information and Assistance Specialist positions. The Information and Assistance Specialist position has been posted and interviews will begin on August 10, 2021.

6. Review, discuss and approve the ADRC 2022 Budget and Budget Forms.

Budget packets were distributed to all Committee members for review. After review and discussion, a motion was made by Wilber to approve the ADRC 2022 budget and budget forms as presented. Second by Reimer. All aye. Motion carried.

7. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of July 2021, Information & Assistance Specialist (I&A) staff members had 971 contacts with

persons or organizations in our service area. Common topics discussed included home services, public benefits, housing, transportation, and dementia related services.

8. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of July 2021. The DBS worker had 111 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

The Dementia Care Specialist is offering many educational trainings and caregiver programs. Many of the programs are in partnership with the Tribal Dementia Care Specialist for the Menominee Tribe. Currently, the programs being provided are the Memory Cafés, caregiver support groups, and monthly dementia educational trainings. Other programs include the book club and Purple Angel Training. The ADRC DCS trained Sheriff's Department officers on the topics of dementia and delirium.

The new Elder Benefit Specialist for Shawano County is Melissa Rosenow. Melissa started this position mid-July and is training as well as scheduling appointments with clients.

9. Aging and Disability Resource Center Status Report.

The ADRC Director proposed changing the frequency of meeting dates for the ADRC Executive Committee. After discussion, it was decided that the ADRC Executive Committee would begin meeting on an every other month basis. If this new meeting schedule does not work out, the Committee will go back to meeting once a month.

The Stockbridge-Munsee Community has a new Public Health Order in place that limits non-essential travel for employees. It also mandates that masks be worn in their facilities for everyone entering the building. Menominee County is also requiring masks to be worn at their facilities.

10. Committee member comments or new business to be considered at a future meeting.

None.

11. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, October 11, 2021 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

12. Adjournment.

Motion to adjourn the meeting made by Reimer. Second by Wilber. All aye. Kane adjourned the meeting at 1:40 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist