

Minutes



ADRC Executive Committee Meeting

Monday, February 10, 2025 @ 1:00 PM
Shawano County Department of Human Services
Building A, Room 115
W7327 Anderson Ave, Shawano WI 54166

Members Present: Richard Kane - Director Shawano County Human Services, Scott Shackelford - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent: Melissa Penass - Stockbridge-Munsee Aging and Disability Services Area Manager

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:08 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Wilber, second by Shackelford, to approve the December 9, 2024 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Shackelford, second by Wilber, to approve the bills and vouchers as presented. All aye. Motion carried.

5. Discussion and possible approval of the Grant Agreement between the ADRC of the Wolf River Region and the State of Wisconsin Department of Health Services for 01/01/2025 - 12/31/2025.

The ADRC has received a grant contract agreement between the State of Wisconsin Department of Health Services and the ADRC for the time frame of 01/01/2025 - 12/31/2025. After discussion, motion made by Wilber to approve this contract. Second by Shackelford. All aye. Motion carried.

6. Information on 2025 resource directory.

The 2025 ADRC resource directory is now available. Staff are distributing the new directories to agencies and organizations throughout the region.

7. Update regarding the State PeerPlace system.

ADRC staff have been using the new PeerPlace reporting and client tracking system that was implemented by the State in November. At this time, the system does not allow tracking for Menominee County residents. Once this issue is resolved, reports can be generated to show ADRC

data for all counties within the region. The State is also offering online PeerPlace workshops that staff can attend.

8. Information & Assistance Specialist Report.

The ADRC has posted an upcoming job vacancy for an Information and Assistance (I&A) Specialist. Interviews for this position will begin this week.

Based on the data that is currently available in the PeerPlace system, I&A staff have had contact with 526 clients.

9. Benefit Specialists Reports.

Based on the data that is currently available in the PeerPlace system, the Disability Benefit Specialists have 134 cases. The average amount of time for an individual to receive a disability determination through Social Security is 291 days.

The ADRC has hired an Elder Benefit Specialist (EBS) to assist individuals living in Oconto County. This position will start at the end of February.

The current EBS worker at the ADRC is assisting individuals within all counties of the region. This worker has 130 cases. Common services provided include information on Medicare, retirement benefits, and doing outreach at local meal sites.

The Dementia Care Specialist is offering multiple educational trainings and caregiver programs. Currently, the programs being offered include boost your brain workshops, monthly Alzheimer education classes, caregiver support groups, and memory cafes.

10. Aging and Disability Resource Center Status Report.

Billing percent for January 2025 was 44%.

The Katie Beckett Medicaid program can now be managed online via access.wi.gov. By using this online option, individuals can create an account to apply for services, check their information, upload documents, and find other helpful programs and supports.

As of January 21, the State launched the online public resource directory.

The State hosted a meeting at Shawano County Human Services that was open to all ADRCs. This meeting discussed topics such as reporting, billing, and time studies.

The State created a transition planning booklet that goes over ways an individuals can prepare for the transition from youth services to adult programs.

11. Committee member comments or new business to be considered at a future meeting.

Shackelford noted that the Oconto County Commission on Aging has dissolved. Individuals looking for transportation can contact Menominee Regional Transit at 1-877-648-9287. The meal sites in Oconto Falls and Mountain are up and running. Anyone looking to sign up for home delivered meals can contact Marinette County Elderly Services at 715-854-7453. The Elder Benefit Specialist for Oconto County will be employed through the ADRC of the Wolf River Region.

12. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, April 14, 2025 at 1:00 pm.

13. Adjournment.

Motion to adjourn the meeting made by Wilber. Second by Shackelford. All aye. Kane adjourned the meeting at 1:45 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist