

Minutes



ADRC Executive Committee Meeting

Monday, February 12, 2024 @ 1:00 PM

Shawano County Human Services

Building A, Room 115

W7327 Anderson Ave, Shawano WI 54166

Members Present:

Stephanie Bowman - Stockbridge-Munsee Aging and Disability Services Area Manager, Richard Kane - Director Shawano County Human Services, Scott Shackelford - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present:

Kim Wolfmeyer - ADRC Director, Ericka Kowalkowski - Dementia Care Specialist, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:05 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Shackelford, second by Wilber, to approve the December 11, 2023 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Introduction of ADRC staff member.

Ericka Kowalkowski is the newly hired Dementia Care Specialist with the ADRC. Ericka has previous work experience with ThedaCare and Menominee Tribal Aging and Long-Term Care. Ericka started employment with the ADRC in January and is primarily working out of the Shawano office location.

It was noted that Ericka left the meeting at 1:07 pm.

5. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Bowman, to approve the bills and vouchers as presented. All aye. Motion carried.

6. Update regarding ADRC Governing Board member terms.

A discussion was had regarding ADRC Governing Board members whose terms will be expiring as of June 2024. Shawano County and the Stockbridge-Munsee Community will both need to appoint a new member to the ADRC Governing Board. One of the At-Large member positions will also be ending in June. The ADRC Governing Board will appoint and approve the refill of this position on the Board.

7. Discussion and possible approval of the Grant Agreement between the ADRC of the Wolf River Region and the State of Wisconsin Department of Health Services for 01/01/2024 - 12/31/2024.

The ADRC has received a grant contract agreement between the State of Wisconsin Department of Health Services and the ADRC for the time frame of 01/01/2024 - 12/31/2024. After discussion, motion made by Wilber to approve this contract. Second by Shackelford. All aye. Motion carried.

8. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of January 2024, Information and Assistance Specialist (I&A) staff members had 1,013 contacts with persons or organizations in our service area. Common topics included food resources, medical assistance applications, budget assistance, long-term care services, and in-home care.

9. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of January 2024. The DBS workers had 154 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 55 open cases in the month of January 2024. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, memory cafes, and monthly Alzheimer educational classes. The ADRC also plans to host an Alzheimer's Awareness walk on June 21, 2024. Local businesses and organizations will be invited to participate in this event.

10. Aging and Disability Resource Center Status Report.

The State is implementing a new client reporting system called Peer Place. This new system is expected to be implemented later this year.

The State is creating a state-wide online resource data base that the public can use to find local resources. This database is expected to be available in August 2024. Local ADRCs will keep the resource database updated.

On April 11, 2024 the State will be hosting a Leadership meeting that the ADRC Director will be attending. This meeting is designed to discuss topics such as program service areas, resources that could be expanded on, and any challenges that ADRCs are facing.

The Medicaid Public Health Unwinding is still in progress and is expected to go into the month of June 2024 before it is complete.

The ADRC has scheduled the 2024 Medicare Basics classes that will be offered throughout the region. Shawano and Oconto Counties have set dates. Menominee County dates will coincide with dates for the Menominee Tribe. Stockbridge-Munsee dates will be confirmed.

11. Committee member comments or new business to be considered at a future meeting.

Shackelford noted that Oconto County will be getting a new County Administrator beginning April 22, 2024.

12. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, April 8, 2024 at 1:00 pm.

13. Adjournment.

Motion to adjourn the meeting made by Shackelford. Second by Wilber. All aye. Kane adjourned the meeting at 1:43 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist