

Minutes



ADRC Executive Committee Meeting

Monday, February 13, 2023 @ 1:00 PM
Shawano County Department of Human Services
W7327 Anderson Ave, Shawano WI 54166
Building A, Room 115

Members Present: Richard Kane - Director Shawano County Human Services, Stephanie Bowman - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services

Members Absent: Shannon Wilber - Director Menominee County Human Services

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:00 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Shackelford, second by Bowman, to approve the November 14, 2022 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Shackelford, second by Bowman, to approve the bills and vouchers as presented. All aye. Motion carried.

5. Nomination and election of ADRC Executive Committee Chairperson.

Bowman nominated Kane for the position of ADRC Executive Committee Chairperson. Hearing no further nominations, nominations for the position of ADRC Executive Committee Chairperson were closed. Motion made by Bowman to elect Kane for the position of ADRC Executive Committee Chairperson. Second by Shackelford. All aye. Motion carried.

6. Nomination and election of ADRC Executive Committee Secretary.

Bowman nominated Shackelford for the position of ADRC Executive Committee Secretary. Hearing no further nominations, nominations for the position of ADRC Executive Committee Secretary were closed. Motion made by Bowman to elect Shackelford for the position of ADRC Executive Committee Secretary. Second by Kane. All aye. Motion carried.

7. Discussion and possible approval of the Grant Agreement between the ADRC of the Wolf River Region and the State of Wisconsin Department of Health Services for 01/01/2023 - 12/31/2023.

The ADRC has received a grant contract agreement between the State of Wisconsin Department of Health Services and the ADRC for the time frame of 01/01/2023 - 12/31/2023. After discussion, motion made by Bowman to approve this contract. Second by Shackelford. All aye. Motion carried.

8. Discussion and possible approval of the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Agreement with the State of Wisconsin Department of Health Services for 09/01/2022 - 08/31/2023.

The ADRC has received the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Agreement with the State of Wisconsin Department of Health Services for the time frame of 09/01/2022 - 08/31/2023. After discussion, motion made by Bowman to approve this contract. Second by Shackelford. All aye. Motion carried.

9. Discussion and possible approval of ADRC Governing Board per diem.

The current ADRC Governing Board per diem is \$65 per meeting. Bowman motioned to retain the per diem rate of \$65 and the mileage reimbursement at the IRS rate. Second by Shackelford. All aye. Motion carried.

10. Discussion of Additional At-Large ADRC Governing Board Members.

The ADRC Governing Board is currently made up of ten members. Two members from each partnering agency and two at-large community members that are appointment by the Governing Board. After discussion, it was decided that at this time, the Governing Board will remain comprised of the ten members as it currently is.

There are some members on the ADRC Governing Board that have term limits expiring in May 2023. The county that the member is from will need to find a replacement to fill the vacancy. The current Board member is able to remain on the Board until a replacement is appointed.

11. Update on Public Health Emergency Unwinding.

A discussion was had regarding the public health emergency unwinding. Many of the requirements that were waived during the public health emergency will be reinstated. Some of these changes are expected to begin March 1, 2023. The ADRC Director is having a meeting with the different Managed Care Organizations later this week to discuss these changes and figure out options on how to best assist community members who will be affected.

12. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of January 2023, Information and Assistance Specialist (I&A) staff members had 956 contacts with persons or organizations in our service area. Common topics discussed included food resources, long-term care, caregiving services, Alzheimer resources, and housing.

13. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of January 2023. The DBS workers had 115 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 60 open cases in the month of January 2023. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, memory cafes, the boost

your brain workshop, and book clubs. On June 14, 2023, the ADRC will be offering a free caregiver conference at the Oconto Falls Senior Center.

14. Aging and Disability Resource Center Status Report.

None.

15. Committee member comments or new business to be considered at a future meeting.

ADRC Newsletter

16. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, April 10, 2023 at 1:00 pm.

17. Adjournment.

Motion to adjourn the meeting made by Bowman. Second by Shackelford. All aye. Kane adjourned the meeting at 1:48 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist