

Minutes



ADRC Executive Committee Meeting

Monday, February 9, 2026 @ 1:00 PM
Shawano County Department of Human Services
W7327 Anderson Ave, Shawano WI 54166
Building A, Room 115

Members Present: Richard Kane - Director Shawano County Human Services, Melissa Penass - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present: Kim Wolfmeyer - ADRC Director, Elizabeth Ausloos - Dementia Care Specialist, Brandon Daul - Oconto County Health and Human Services Deputy Director and Operations Manager, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:00 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

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Motion made by Wilber, second by Shackelford, to approve the December 8, 2025 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Introduction of new ADRC staff member.

Elizabeth Ausloos is the newly hired Dementia Care Specialist with the ADRC. Elizabeth will primarily be working out of the Oconto Falls office location.

It was noted that Elizabeth left the meeting at 1:02 pm.

5. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Penass, to approve the bills and vouchers as presented. All aye. Motion carried.

6. Discussion and possible approval of the Grant Agreement between the ADRC of the Wolf River Region and the State of Wisconsin Department of Health Services for 01/01/2026 - 12/31/2026.

The ADRC has received a grant contract agreement between the State of Wisconsin Department of Health Services and the ADRC for the time frame of 01/01/2026 - 12/31/2026. After discussion, motion made by Shackelford to approve this contract as received. Second by Wilber. All aye. Motion carried.

7. Discussion and possible approval of the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Agreement with the State of Wisconsin Department of Health Services for 09/01/2025 - 08/31/2026.

The ADRC has received the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Agreement with the State of Wisconsin Department of Health Services for the time frame of 09/01/2025 - 08/31/2026. After discussion, motion made by Penass to approve this contract as received. Second by Shackelford. All aye. Motion carried.

8. 2026 Governing Board members.

A discussion was had regarding Governing Board members and their terms. Counties will need to reappoint a representative if there are any vacancies due to a member's term expiring. Currently, Governing Board members receive a \$70 per diem and mileage reimbursement based on the IRS rate.

9. Information & Assistance Specialist Report.

Based on the data that is currently available in the PeerPlace system, I&A staff have had contact with 578 customers within the last 2 months.

10. Benefit Specialists Reports.

Based on the data that is currently available in the PeerPlace system, the Disability Benefit Specialist had 123 open cases. The most common assistance provided is assistance with the Social Security Disability application process and benefits.

Based on the data that is currently available in the PeerPlace system, the Elder Benefit Specialists (EBS) had contact with 211 customers. Common services provided include information on Medicare, retirement benefits, and doing outreach at local meal sites.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, a Dementia 101 class, and memory cafes. DCS workers are also attending coffee connection meetings in the region to collaborate with area agencies regarding programs and services in the community.

11. Aging and Disability Resource Center Status Report.

The 2025 year-end books will be closing soon. If any agencies have 2025 invoices, make sure to get them submitted.

The ADRC Director and ADRC Supervisor met with the Oconto County Lead Economic Support worker about services and ways to streamline procedures.

Beginning in April, the ADRC will have group meetings with local Managed Care Organizations (MCO), IRIS agencies, and economic support departments.

12. Committee member comments or new business to be considered at a future meeting.

Shackelford thanked Kim for meeting with the Oconto County Lead Economic Support worker. The meeting was very beneficial for everyone in attendance.

Shackelford noted that the New View worker who assisted at the Oconto Falls ADRC office will no longer be able to provide services. The ADRC will find a replacement agency for vacancy.

13. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, April 13, 2026 at 1:00 pm.

14. Adjournment.

Motion to adjourn the meeting made by Shackelford. Second by Penass. All aye. Kane adjourned the meeting at 1:54 pm.

Recorded by: Kristine T, Fiscal Support Specialist