

## Minutes



### **ADRC Governing Board Meeting**

**Tuesday, June 10, 2025 @ 1:00 PM**  
**ADRC of the Wolf River Region**  
**229 Van Buren St, Oconto Falls WI 54154**

**Members Present:** Kathy Gohr, Stephanie Holman, Carolie Miller, Forrest Perez, Lynnell Perez, Steven Schinke, Terrie Terrio

**Members Absent:** Anne Miller, Benjamin Warrington, Melissa Wescott

**Others Present:** Kim Wolfmeyer - ADRC Director, Kristy Kellner - Elder Benefit Specialist, Rachel Koeppen - Information and Assistance Specialist, Nicole Korth - ADRC Supervisor, Nicole Sasse - Elder Benefit Specialist, Kristine Tuma - Fiscal Support Specialist

#### **1. Call meeting to order.**

Called to order at 1:00 pm by Chairperson Holman.

#### **2. Approve minutes from previous meeting.**

Motion made by Terrio, second by Gohr, to approve the March 11, 2025 minutes. C. Miller abstained. Motion carried.

#### **3. Motion to deviate from the order of the agenda, if necessary.**

Motion made by Schinke to deviate from agenda if necessary. Second by Terrio. All aye. Motion carried.

#### **4. Introduction of new Governing Board member.**

Steven Schinke is one of the new members on the ADRC Governing Board for a three-year term. Steven is also part of the Shawano County Board and the Human Services Department Board.

Kathy Gohr is one of the new members on the ADRC Governing Board for a three-year term. Kathy is also part of the Oconto County Health and Human Services Board as a citizen advocate.

#### **5. Introduction of new ADRC staff members.**

Nicole Sasse is the newly hired Elder Benefit Specialist for Shawano County. Nicole will be primarily working out of the Shawano office location.

Rachel Koeppen is the newly hired Information and Assistance Specialist. Rachel will be primarily working out of the Shawano office location.

It was noted that Koeppen left the meeting at 1:05 pm.

#### **6. Benefit Specialist Updates.**

Kristy Kellner, Elder Benefit Specialist for Oconto County, spoke to the Board regarding changes to Social Security. The Social Security Administration is now offering the option for individuals to have access to more benefits online by creating a My Social Security Account. This personal account will allow individuals to apply for benefits, have digitalized access to their social security

card, upload documents, and more. Individuals who are looking to apply for benefits can also call the Social Security Administration to set up an appointment at their local SSA office location.

It was noted that Kellner and Sasse left the meeting at 1:13 pm.

**7. Recognition of ADRC Governing Board At-Large member.**

Forrest Perez was recognized for his 2 terms on the ADRC Governing Board. Forrest was a valued member on the Board and his hard work and dedication serving those in the community was a great asset to the ADRC.

**8. Discussion and possible approval of ADRC At-Large Governing Board member.**

The ADRC Director spoke to the Board regarding an individual who is interested in the upcoming vacancy for the ADRC At-Large Governing Board member position. The ADRC Director recommended the new Governing Board At-Large member be Robert Bower who showed an interest in this position and is also an active member in other community events and organizations. After discussion, it was decided that the new Governing Board At-Large member would be Robert Bower for a 3-year term on the ADRC Governing Board. Motion made by Terrio to approve Robert Bower as the new Governing Board At-Large Member. Second by Gohr. All Aye. Motion carried.

**9. Nomination and approval of ADRC Governing Board Secretary.**

With the term ending for the current ADRC Governing Board Secretary, the Board will need to elect a new Secretary for this vacancy. C. Miller nominated Terrio for the position of ADRC Governing Board Secretary. Hearing no further nominations, nominations for ADRC Governing Board Secretary were closed. Motion made by C. Miller to elect Terrio as ADRC Governing Board Secretary. Second by Gohr. All aye. Motion carried.

**10. Information & Assistance Specialist Report.**

Based on the data that is currently available in the PeerPlace system, I&A staff had contact with 321 clients in the month of May.

**11. Benefit Specialists Reports.**

Based on the data that is currently available in the PeerPlace system, the Disability Benefit Specialists had 34 cases, plus additional ongoing long-term cases in the month of May. It was also noted that disability applications are taking longer to be processed due to staffing shortages within the Social Security Administration.

Based on the data that is currently available in the PeerPlace system, the Elder Benefit Specialists had 38 cases, plus additional ongoing long-term cases in the month of May.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include monthly Alzheimer education classes, caregiver support groups, and memory cafes. The Purple Angle training is also being offered to businesses and organizations in the area.

**12. Aging and Disability Resource Center status report.**

The ADRC Director is on the State Advisory Committee for 2030. This committee will be reviewing ways to streamline the processes and procedures for ADRCs. The Committee will be presenting recommendations to the State on their collaborated findings.

The billing percent for the month of May was 49.12%.

Both EBS workers have passed their SHIP Counselor Certification courses. Some of the services that EBS workers can assist with include Medicare, Social Security, and Retirement benefits. Terrio noted that there are a lot of scams going on in the community. The ADRC Director recommended that if an individual feels like they might be involved in a scam with their Medicare benefits, they should reach out to an Elder Benefit Specialist for assistance.

**13. Per diem and mileage approval for today's meeting.**

Motion made by C. Miller, second by F. Perez, to approve the per diem and mileage for the June 10, 2025 Governing Board meeting. All aye. Motion carried.

**14. Per diem and mileage approval for Governing Board orientation on April 8, 2025.**

Motion made by Terrio, second by C. Miller, to approve the per diem and mileage for the April 8, 2025 Governing Board orientation. All aye. Motion carried.

**15. Committee member comments or new business to be considered at a future meeting.**

Holman noted that she will not be in attendance at the September 2025 Governing Board meeting.

**16. Set next meeting date.**

The next tentative ADRC Governing Board meeting will be held on Tuesday, September 9, 2025, at 1:00 pm.

**17. Adjournment.**

Motion to adjourn the meeting made by Schinke. Second by C. Miller. Holman adjourned the meeting at 2:06 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist