

## Minutes



### **ADRC Governing Board Meeting**

**Tuesday, June 11, 2024 @ 1:00 PM**  
**Aging and Disability Resource Center**  
**229 Van Buren St, Oconto Falls WI 54154**

**Members Present:** Kevin Conradt, Stephanie Holman, Anne Miller, Carolie Miller, Forrest Perez, Terrie Terrio, Lynnae Zahringer

**Members Absent:** Carolyn Barke, Benjamin Warrington, Melissa Wescott

**Others Present:** Kim Wolfmeyer - ADRC Director, Heather Kolodziej - Information and Assistance Specialist, Shandel Van Hulle - Disability Benefit Specialist, Kristine Tuma - Fiscal Support Specialist, Lynnell Perez - community member

**1. Call meeting to order.**

Called to order at 1:04 pm by Chairperson Holman.

**2. Approve minutes from previous meeting.**

Motion made by C. Miller, second by Zahringer, to approve the March 12, 2024 minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

**4. Introduction of new ADRC Governing Board member.**

Kevin Conradt is the newest member on the ADRC Governing Board for a three-year term. Kevin is also part of the Shawano County Board and the Chairman for the Town of Navarino.

**5. Introduction of new ADRC staff member.**

Heather Kolodziej is the new Information and Assistance Specialist for the ADRC. Heather has previous work experience with autism therapy services and Medicaid programs. Heather will primarily be working out of the Oconto Falls office location.

It was noted that Heather left the meeting at 1:08 pm.

**6. Discussion and possible approval of ADRC At-Large Governing Board member.**

The ADRC Director spoke to the Board about individuals who are interested in the upcoming vacancy for the ADRC At-Large Governing Board member position. The ADRC Director recommended the new Governing Board At-Large member be Lynnell Perez. After discussion, it was decided that the new Governing Board At-Large member would be Lynnell Perez for a 3-year term on the ADRC Governing Board. Motion made by C. Miller to approve Lynnell Perez as the new Governing Board At-Large Member. Second by Zahringer. All Aye. Motion carried.

It was noted that L. Perez stepped out of the meeting during this vote.

**7. Medicaid Purchase Plan (MAPP) premiums.**

Shandel Van Hulle, Disability Benefit Specialist, presented information to the Board regarding the Medicaid Purchase Plan (MAPP) premiums. As of August 1, 2024, Medicaid Purchase Plan (MAPP) Premiums will be reinstated. Individuals who are currently enrolled in MAPP will be receiving a letter in the mail from the State of Wisconsin informing them of the reinstatement of premiums. If an individual does not make their premium payment, they may end up losing benefits. ADRC staff can assist individuals with these program changes. A handout regarding the MAPP program was also provided to all Board members.

It was noted that Shandel left the meeting at 1:38 pm.

#### **8. Family Care Waiver renewal process.**

The State is in the process of completing the Family Care and Partnership waiver renewal. Some of the proposed changes include increasing health and wellness care, respite for unpaid caregivers, increase in transportation options, assistance with finding direct care workers, and allowing more time for members to meet with their care managers. This proposal still needs to be reviewed by the Centers for Medicare and Medicaid Services before implementation on January 1, 2025.

#### **9. SAMS Report - Information & Assistance.**

The ADRC Director presented information regarding customers served by ADRC staff. In the month of May 2024, Information and Assistance Specialist (I&A) staff members had 1,047 contacts with persons or organizations in our service area. Common topics included housing, public benefits, insurance assistance, and transportation.

#### **10. Benefit Specialists Reports.**

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of May 2024. The DBS workers had 155 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 44 open cases in the month of May 2024. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include the Alzheimer's Awareness Walk on June 21, 2024, music and memory programs, and memory cafes. The ADRC is also in the process of completing the 2024 NIATx project, which is focusing on increasing the number of individuals who attend the memory cafes.

#### **11. Aging and Disability Resource Center status report.**

There is currently a freeze on admissions to Homme Home Assisted Living. The ADRC will be notified once this freeze on admissions has been lifted.

The Governing Board will have a group photo taken at the next Board meeting to potentially be included in an upcoming ADRC newsletter.

Board members were provided a listing of all ADRC staff member contact information.

#### **12. Per diem and mileage approval for Governing Board orientation on May 9, 2024.**

Motion made by C. Miller, second by A. Miller, to approve the per diem and mileage for the May 9, 2024 Governing Board orientation. All aye. Motion carried.

**13. Per diem and mileage approval for today's meeting.**

Motion made by C. Miller, second by Conradt, to approve the per diem and mileage for the June 11, 2024 Governing Board meeting. All aye. Motion carried.

**14. Committee member comments or new business to be considered at a future meeting.**

None.

**15. Set next meeting date.**

The next tentative ADRC Governing Board meeting will be held on Tuesday, September 10, 2024, at 1:00 pm.

**16. Adjournment.**

Motion to adjourn the meeting made by C. Miller. Second by Terrio. Holman adjourned the meeting at 2:04 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist