

Minutes



ADRC Executive Committee Meeting

Monday, June 12, 2023 @ 1:00 PM

**Shawano County Department of Human Services
W7327 Anderson Ave, Shawano WI 54166
Building A, Room 115**

Members Present:

Richard Kane - Director Shawano County Human Services, Stephanie Bowman - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present:

Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:01 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Shackelford, second by Bowman, to approve the April 10, 2023 minutes. Wilber abstained from the vote. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Shackelford, to approve the bills and vouchers as presented. All aye. Motion carried.

5. Discussion and possible approval of the State Health Insurance Assistance Program (SHIP) Grant Agreement for 2023 - 2024 between the ADRC and the State of Wisconsin Department of Health Services.

The ADRC received the SHIP Grant from the State of Wisconsin for the time frame of 04/01/2023 - 03/31/2024. After discussion, Wilber motioned to approve the grant. Second by Bowman. All aye. Motion carried.

6. ADRC publication update.

The ADRC recently published a newsletter that was placed in an edition of the Market Messenger newspaper. The ADRC will continue to publish newsletters on a quarterly basis. The next edition will come out in September. 2023.

7. ADRC Executive Committee meeting dates 2023.

Currently, the ADRC Executive Committee meets the second Monday of every other month at 1:00 pm. There was a discussion to see if that time still worked for all Committee members. After discussion, it was decided to keep to the current meeting schedule at this time.

8. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of May 2023, Information and Assistance Specialist (I&A) staff members had 1,031 contacts with persons or organizations in our service area. Common topics discussed included home services, transportation, and public benefits.

9. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of May 2023. The DBS workers had 140 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 52 open cases in the month of May 2023. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, purple angel training, boost your brain workshops, and Alzheimer education classes. The ADRC also offered a free caregiver workshop on June 7 in Shawano that was well attended. There will be an additional caregiver workshop held on June 14 at the Oconto Falls Senior Center.

10. Aging and Disability Resource Center Status Report.

A discussion was had regarding any potential COVID funding being offered by the State/Federal government. At this time, the ADRC does not have any additional funding pertaining to COVID grants.

11. Committee member comments or new business to be considered at a future meeting.

Discussion regarding parking lot maintenance.

12. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, August 14, 2023 at 1:00 pm.

13. Adjournment.

Motion to adjourn the meeting made by Wilber. Second by Shackelford. All aye. Kane adjourned the meeting at 1:35 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist