**Minutes**

**ADRC Executive Committee Meeting**

**Monday, June 8, 2026 @ 1:00 PM**
**Shawano County Department of Human Services**
**W7327 Anderson Ave, Shawano WI 54166**
**Building A, Room 115**

**Members Present:** Richard Kane - Director Shawano County Human Services, Melissa Penass - Stockbridge-Munsee Aging and Disability Services Area Manager, Scott Shackelford - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

**Members Absent:**

**Others Present:** Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

**1. Call meeting to order.**

Called to order at 1:01 pm by Chairperson Kane.

**2. Approve minutes from previous meeting.**
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Motion made by Shackelford, second by Penass, to approve the April 13, 2026, minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

**4. Approval of accounts payable for the ADRC of the Wolf River Region.**

Motion made by Penass, second by Shackelford, to approve the bills and vouchers as presented. All aye. Motion carried.

It was noted that Wilber joined the meeting at 1:04 pm.

**5. Governing Board Members 2026.**

Oconto County is in the process of appointing a new member to the ADRC Governing Board. The current member will remain on the Board until a replacement is nominated.

Kristah Warrington was nominated to be the Chairperson of the ADRC Governing Board at the March 2026 meeting.

Charles Anderson is the newest Governing Board member representing Shawano County.

**6. Act 115 - Next of Kin Decision-Making.**

As of June 1, 2026, Wisconsin Act 115 changed state law to allow certain next of kin to consent to an incapacitated individual's admission to a nursing home or community-based residential

facility directly from a hospital without requiring a petition for guardianship or protective placement. Individuals who already have Power of Attorney documents in place will not be affected by this change.

**7. Information & Assistance Specialist Report.**

Based on the data that is currently available in the PeerPlace system, I&A staff have had contact with 643 customers within the last 2 months.

**8. Benefit Specialists Reports.**

Based on the data that is currently available in the PeerPlace system, the Disability Benefit Specialists had 90 open cases within the last 2 months. The most common assistance provided is assistance with the Social Security Disability application process.

Based on the data that is currently available in the PeerPlace system, the Elder Benefit Specialists had contact with 99 customers within the last 2 months. Common services provided include information on Medicare and retirement benefits.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, purple angel trainings, and memory cafes. The ADRC is also hosting an Alzheimer's Awareness Event on August 7, 2026 at Franklin Park in Shawano. This event is free and open to the public.

**9. Aging and Disability Resource Center Status Report.**

The billing percent for May 2026 was 50.2%.

The new State PeerPlace time reporting system goes live on July 1, 2026.

**10. Committee member comments or new business to be considered at a future meeting.**

None.

**11. Set next meeting date.**

The next tentative ADRC Executive Committee meeting will be held on Monday, August 10, 2026, at 1:00 pm.

**12. Adjournment.**

Motion to adjourn the meeting made by Penass. Second by Shackelford. All aye. Kane adjourned the meeting at 1:27 pm.

Recorded by: Kristine T, Fiscal Support Specialist