

## Minutes



### **ADRC Governing Board Meeting**

**Tuesday, March 11, 2025 @ 1:00 PM**  
**Shawano County Department of Human Services**  
**W7327 Anderson Ave, Shawano WI 54166**  
**Building A, Room 115**

**Members Present:** Carolyn Barke, Stephanie Holman, Anne Miller, Forrest Perez, Lynnell Perez, Terrie Terrio

**Members Absent:** Carolie Miller, Benjamin Warrington, Melissa Wescott

**Others Present:** Kim Wolfmeyer - ADRC Director, Kristy Kellner - Elder Benefit Specialist, Beth Klarner - Information and Assistance Specialist, Laurie Wylie - Office Assistant, Kristine Tuma - Fiscal Support Specialist

**1. Call meeting to order.**

Called to order at 1:06 pm by Chairperson Holman.

**2. Approve minutes from previous meeting.**

Motion made by Terrio, second by A. Miller, to approve the September 10, 2024 minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

Motion made by Terrio to deviate from agenda if necessary. Second by A. Miller. All aye. Motion carried.

**4. Introduction of new ADRC staff members.**

Kristy Kellner is the newly hired Elder Benefit Specialist for Oconto County. Kristy will be primarily working out of the Oconto Falls office location.

Beth Klarner is the newly hired Information and Assistance Specialist. Beth will be primarily working out of the Shawano office location.

Laurie Wylie is the newly hired support staff employee. Laurie will primarily be working out of the Oconto Falls location.

It was noted that Kellner, Klarner, and Wylie left the meeting at 1:10 pm.

**5. Update on ADRC Governing Board Per Diem.**

The ADRC Executive Committee has approved to retain the \$70 per diem for all Governing Board meetings that Board members attend. In addition, Board members will also be reimbursed mileage at the IRS rate.

**6. Discussion regarding unmet needs in the community.**

A discussion was had regarding unmet needs in the community. After the discussion, housing, dental, and the caregiver shortage are unmet needs in our communities. Terrio noted that the Stockbridge-Munsee Community is in the process of constructing some tiny homes that will assist with offering additional housing in the community. F. Perez also noted that the Menominee Tribe has a tiny homes project set up in Middle Village. Holman noted that Oconto County is working on a project to put up low to moderate income housing in the Suring area.

A shortage of caregivers is an issue that many communities face. Holman noted that staff being underpaid for the work that they do may be a factor impacting this issue. A. Miller also noted that the aging population is growing so more providers are needed. Terrio noted that the new Ella Besaw Center is open and they are accepting applications for potential residents. F. Perez also noted that the Menominee Tribe has the Wolf River CBRF.

Terrio noted that finding dental providers that accept Medicaid insurance is an issue. There are not many dental clinics in the area that accept this form of insurance. Individuals may also have issues finding transportation to a clinic that does accept Medicaid.

It was discussed that one of the ways to address these issues is to talk to your local and Federal representatives, and other community leaders, so they are aware of these unmet needs and how critical it is to make funding and policy choices that are beneficial in combating these issues.

#### **7. Information & Assistance Specialist Report.**

Based on the data that is currently available in the PeerPlace system, I&A staff had contact with 283 clients in the month of February.

#### **8. Benefit Specialists Reports.**

Based on the data that is currently available in the PeerPlace system, the Disability Benefit Specialists had 65 cases in the month of February. It was also noted that disability applications are taking longer to be processed due to staffing shortages within the Social Security Administration.

Based on the data that is currently available in the PeerPlace system, the Elder Benefit Specialist had 51 cases in the month of February.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include Powerful Tools for Caregivers, monthly Alzheimer education classes, caregiver support groups, and memory cafes. The Purple Angle training was also completed with staff at the Capital Credit Union in Shawano.

#### **9. Aging and Disability Resource Center status report.**

F. Perez's term on the Governing Board will be expiring. He will remain on the Board until a replacement board member is appointed.

#### **10. Per diem and mileage approval for today's meeting.**

Motion made by Terrio, second by F. Perez, to approve the per diem and mileage for the March 11, 2025 Governing Board meeting. All aye. Motion carried.

#### **11. Committee member comments or new business to be considered at a future meeting.**

Potential candidate discussion for the ADRC Governing Board At-Large member position.

#### **12. Set next meeting date.**

The next tentative ADRC Governing Board meeting will be held on Tuesday, June 10, 2025 at 1:00 pm at ADRC office in Oconto Falls.

**13. Adjournment.**

Motion to adjourn the meeting made by L. Perez. Second by F. Perez. Holman adjourned the meeting at 2:22 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist