

Minutes



ADRC Executive Committee Meeting

Monday, October 9, 2023 @ 1:00 PM

**Shawano County Department of Human Services
W7327 Anderson Ave, Shawano WI 54166
Building A, Room 115**

Members Present: Richard Kane - Director Shawano County Human Services, Scott Shackelford - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent: Stephanie Bowman - Stockbridge-Munsee Aging and Disability Services Area Manager

Others Present: Grant Staszak - ADRC Governing Board Chairperson, Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:00 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Wilber, second by Shackelford, to approve the August 14, 2023 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Shackelford, to approve the bills and vouchers as presented. All aye. Motion carried.

5. Update regarding ADRC training with the State.

The State of Wisconsin Department of Health Services held a training at the ADRC office location in Shawano on October 3, 2023. Information and Assistance Specialists (I&A) attended this training along with I&A staff from surrounding counties. This training was well attended and very informative for staff members.

6. ADRC recognition week.

The State has announced that the week of September 25-29 was Information and Assistance Specialist appreciation week. In recognition of the hard work and dedication from ADRC staff members, the Executive Committee signed certificates of appreciation to be presented at each ADRC office locations.

7. Updated 2024 ADRC contract information.

The draft of the 2024 Scope of Services between the ADRC and the State of Wisconsin has been released. Some of the proposed changes to the contract include approval for ADRCs to hire a community health worker if they so choose, each county needs to have at least a half time Dementia Care Specialist (DCS), any additional funding provided for DCS positions needs to be spent on costs specifically related to these positions, and regional ADRCs need to have a dissolution plan in place.

8. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of September 2023, Information and Assistance Specialist (I&A) staff members had 954 contacts with persons or organizations in our service area. Common topics discussed included in-home services, housing, Medicaid, food resources, and dementia programs.

9. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of September 2023. The DBS workers had 163 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 71 open cases in the month of September 2023. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, memory cafes, and the Parkinson's/memory changes support group.

10. Aging and Disability Resource Center Status Report.

The billing percent in the month of August 2023 was 43% and was 44% in the month of September.

The State of Wisconsin Department of Health Services is making updates to the scorecards that are used to compare the different managed care organizations, IRIS agencies, and fiscal employment agencies in the region. ADRC staff will be utilizing these scorecards as they become available.

Melissa Wescott is the new ADRC Governing Board member representing Menominee County.

The State is potentially changing the way ADRC funding is allocated. Once more information is known about this, it will be brought to a future Committee meeting.

There will be a vacancy for an ADRC Dementia Care Specialists within the next few weeks. This position has been posted to be refilled.

11. Committee member comments or new business to be considered at a future meeting.

None.

12. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, December 11, 2023 at 1:00 pm.

13. Adjournment.

Motion to adjourn the meeting made by Shackelford. Second by Wilber. All aye. Kane adjourned the meeting at 1:30 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist