

## Minutes



### **ADRC Governing Board Meeting**

**Tuesday, September 12, 2023 @ 1:00 PM**  
**ADRC of the Wolf River Region**  
**229 Van Buren St, Oconto Falls WI 54154**

**Members Present:** Carolyn Barke, Stephanie Holman, Anne Miller, Carolie Miller, Forrest Perez, Terrie Terrio, Lynnae Zahringer

**Members Absent:** Leslie Peters, Grant Staszak, Benjamin Warrington

**Others Present:** Kim Wolfmeyer - ADRC Director, Shandel Van Hulle - Disability Benefit Specialist, Mary Woepse - ADRC Supervisor, Kristine Tuma - Fiscal Support Specialist

**1. Call meeting to order.**

Called to order at 1:01 pm by Vice Chairperson Holman.

**2. Approve minutes from previous meeting.**

Motion made by Terrio, second by C. Miller, to approve the June 20, 2023 minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

Motion made by Terrio to deviate from agenda if necessary. Second by C. Miller. All aye. Motion carried.

**4. Introduction of new ADRC Governing Board member.**

Benjamin Warrington is the newest member on the ADRC Governing Board. Benjamin is representing Menominee County for a three-year term. Introduction of Benjamin is tabled until he is able to attend the meeting.

**5. Presentation regarding Medicare Open Enrollment.**

Shandel Van Hulle, Disability Benefit Specialist with the ADRC, presented information to the Board regarding Medicaid, Medicare, and the open enrollment period. Handouts were also distributed to all members. The Medicare open enrollment period begins on October 15 and goes through December 7. Individuals who are interested in reviewing or changing their Medicare plans are encouraged to contact the ADRC to schedule an appointment. Individuals who are looking to update or change their Health Insurance Marketplace Plan can contact Covering Wisconsin at 608-234-0211 and speak with a navigator.

It was noted that Shandel left the meeting at 1:28 pm.

**6. Discussion regarding unmet needs in the community.**

There was a discussion regarding unmet needs in the community. After the discussion, housing, scams, and social isolation of elders and disabled population are unmet needs in our communities. It's noted that the Stockbridge-Munsee Community is working on creating more low-income housing within their community. Holman also noted that the Oconto Falls area is working to try to create more housing as well. Regarding social isolation, C. Miller noted that even if there are social

events in the area, some folks might not be able to get out and attended them. Options that were put forward by the Board for potential volunteers to assist with socializing with isolated individuals included community service officers, churches, and school/intern programs who need volunteer hours. This topic will be brought up at the next Board meeting for further discussion.

**7. ADRC 2024 budget.**

The 2024 budget was handed out for all Board members to review and discuss. This budget does have a federal match rate. The ADRC has no tax levy.

**8. SAMS Report - Information & Assistance.**

The ADRC Director presented information regarding customers served by ADRC staff. In the month of August 2023, Information and Assistance Specialist (I&A) staff members had 1,049 contacts with persons or organizations in our service area. Common topics discussed included food resources, Alzheimer's and dementia services, transportation, and public benefits.

**9. Benefit Specialists Reports.**

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of August 2023. The DBS workers had 150 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding healthcare benefits.

The Elder Benefit Specialist (EBS) had 163 open cases in the month of August 2023. The most common assistance provided included assistance with disability applications, health insurance benefits, income benefits, and Medicare information.

The Dementia Care Specialists are offering multiple educational trainings and caregiver programs. Currently, the programs being offered include caregiver support groups, memory cafes, and dementia live.

**10. Aging and Disability Resource Center status report.**

The billing percent in the month of August 2023 was 42%.

The second edition of the ADRC newsletter will be coming out within the next few weeks.

ADRC Information and Assistance Specialist staff members will be attending a training regarding risks for those who fall in their home and how to best address this.

The State has announced that September 25-29 is Information and Assistance Specialist appreciation week.

The ADRC is hosting an AARP Smart Driver Course. This course is free to anyone wishing to attend.

**11. Per diem and mileage approval for Governing Board orientation on August 28, 2023.**

Motion made by Terrio, second by Zahringer, to approve the per diem and mileage for the August 28, 2023 Governing Board orientation. All aye. Motion carried.

**12. Per diem and mileage approval for today's meeting.**

Motion made by Zahringer, second by Perez, to approve the per diem and mileage for the September 12, 2023 Governing Board meeting. All aye. Motion carried.

**13. Committee member comments or new business to be considered at a future meeting.**

Unmet Needs, Introduction of New Member

**14. Set next meeting date.**

The next tentative ADRC Governing Board meeting will be held on Tuesday, December 12, 2023.

**15. Adjournment.**

Motion to adjourn the meeting made by Perez. Second by Zahringer. Holman adjourned the meeting at 2:14 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist