

Minutes



ADRC Governing Board Meeting

Tuesday, September 9, 2025 @ 1:00 PM
Stockbridge-Munsee Health and Wellness Center
W12802 County Rd A, Bowler WI 54416

Members Present: Robert Bower, Kathy Gohr, Anne Miller, Carolie Miller, Lynnell Perez, Steven Schinke, Terrie Terrio, Kristah Warrington

Members Absent: Stephanie Holman, Melissa Wescott

Others Present: Kim Wolfmeyer - ADRC Director, Kristy Kellner - Elder Benefit Specialist, Nicole Korth - ADRC Supervisor, Sherry Schuelke - Regional Quality Specialist, Kristine Tuma - Fiscal Support Specialist, Forrest Perez - Community Member

1. Call meeting to order.

Called to order at 1:15 pm by the ADRC Director.

2. Approve minutes from previous meeting.

[ADRC Governing Board - 10 June 2025 -Minutes - PDF](#)

Motion made by C. Miller, second by A. Miller, to approve the June 10, 2025 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

Motion made by C. Miller to deviate from agenda if necessary. Second by Schinke. All aye. Motion carried.

4. Introduction of new Governing Board members.

Kristah Warrington is one of the new members on the ADRC Governing Board for a three-year term. Kristin is also part of the Menominee County Board of Supervisors and the Board of Health - Veterans Services Committee.

Robert Bower is one of the new members on the ADRC Governing Board for a three-year term. Robert is an at-large member representing the frail elderly population.

5. Nomination and approval of ADRC Governing Board Vice Chair.

The ADRC Director called for nominations to fill the position of Vice Chair on the ADRC Governing Board. Gohr nominated Anne Miller for the position of ADRC Governing Board Vice Chair. Hearing no further nominations, nominations for ADRC Governing Board Vice Chair were closed. Motion made by L. Perez to elect A. Miller as ADRC Governing Board Vice Chair. Second by Schinke. All aye. Motion carried. Miller took over running the meeting as Vice Chair.

It was noted that Terrio joined the meeting at 1:24 pm.

6. Presentation regarding Medicare Open Enrollment.

Kristy Kellner, Elder Benefit Specialist with the ADRC, presented information to the Board regarding Medicare and the open enrollment period. The Medicare open enrollment period begins on October 15 and goes through December 7. Individuals who are interested in reviewing or changing their Medicare plans are encouraged to contact the ADRC to schedule an appointment with a benefit specialist. Handouts regarding open enrollment were also distributed to all Board members.

It was noted that Kristy left meeting at 1:45 pm.

7. ADRC 2026 budget.

The 2026 budget was handed out for all Board members to review and discuss. This budget does have a federal match rate. The ADRC has no tax levy.

8. Information & Assistance Specialist Report.

Based on the data that is currently available in the PeerPlace system, I&A staff had contact with 932 unduplicated clients in the last quarter.

The State is in the process of transitioning time and task reporting into the new PeerPlace system. It is anticipated that the ADRC will be transitioning to this new system in July 2026.

The ADRC Director distributed a list of employee contact information to all Board members.

9. Benefit Specialists Reports.

Based on the data that is currently available in the PeerPlace system, the Disability Benefit Specialists had 118 cases, in the last quarter.

Based on the data that is currently available in the PeerPlace system, the Elder Benefit Specialists had 137 cases in the last quarter.

The Dementia Care Specialists held the 2nd annual Alzheimer's Awareness Walk on August 24. This event was well attended by both community members and area agencies.

It was noted that Gohr left the meeting at 2:09 pm.

10. Aging and Disability Resource Center status report.

The ADRC Director provided an updated about services at the ADRC. Both the Shawano and Oconto County Elder Benefits Specialists are now under the ADRC. This is working out well for both staff and customers in need of assistance from the EBS workers.

11. Per diem and mileage approval for today's meeting.

Motion made by Schinke, second by L. Perez, to approve the per diem and mileage for the September 9, 2025 Governing Board meeting. All aye. Motion carried.

12. Per diem and mileage approval for Governing Board orientation on July 1, 2025.

Motion made by Terrio, second by C. Miller, to approve the per diem and mileage for the July 1, 2025 Governing Board orientation. All aye. Motion carried.

13. Per diem and mileage approval for Governing Board orientation on July 9, 2025.

Motion made by Terrio, second by C. Miller, to approve the per diem and mileage for the July 9, 2025 Governing Board orientation. All aye. Motion carried.

14. Committee member comments or new business to be considered at a future meeting.

A. Miller suggested some potential topics for the upcoming Governing Board meeting include information on the COVID vaccine, an update on measles cases in Wisconsin, and information pertaining to the caregiver shortage in the region.

It was suggested by the Regional Quality Specialist, Sherry Schuelke, that staff from the Department of Public Health be invited to an upcoming meeting to address some of these topics. Warrington indicated that she could check with the Shawano-Menominee Public Health Department to see if a staff member is available to attend the December Governing Board meeting.

15. Set next meeting date.

The next tentative ADRC Governing Board meeting will be held on Tuesday, December 9, 2025, at 1:00 pm.

16. Adjournment.

Motion to adjourn the meeting made by Schinke. Second by Warrington. Miller adjourned the meeting at 2:18 pm.

Recorded by: Kristine T, Fiscal Support Specialist